

Performance Requirement				
Performance Requirement/ Desired Outcome	Performance Standard	Measurement Method	Acceptable Quality Limit (AQL)	Incentive/ Disincentive
Presentation of course concept	The concept of facilitative leadership was clearly presented.	Project Officer will receive feedback from participants Question #1 on evaluation	80% will meet performance standard *	See Attached *
Presentation of practice techniques and examples	The practice techniques for reinforcing the concept of facilitative leadership were relevant and useful.	Project Officer will receive feedback from participants Question #2 on evaluation	80% will meet performance standard **	See Attached **
Overall rating of workshop	The workshop was outstanding overall	Project Officer will receive feedback from participants Question #10 on evaluation	100% overall rating of the workshop will meet performance standard **	Additional 2% of total price ***

* 80% of all participants must rate Question 1 on evaluation as a 3, 4 or 5.

** 80% of all participants must rate Question 2 on evaluation as a 3, 4 or 5.

*** 100% of all participants must rate Question 10 on evaluation as a 4 or 5.

Disincentives

Presentation of course concept and Presentation of practice techniques and examples.

Step 1 - Fixed Price = Dollars available for course material incentive/disincentive

Step 2 - % of course material meeting standard x portion of fixed price dollars available for course material

Note: Standard = number of Participants = 100%

$$\frac{\text{course materials not suitable, clear or understandable}}{\text{number of participants}} = \text{\% not meeting standard}$$

$$\frac{\text{course presentation training objectives not met}}{\text{number of participants}} = \text{\% not meeting standard}$$

PAYMENT ANALYSIS FORM
Purchase Order _____
Facilitative Leader Training

Fixed Amount for
Total Performance
\$ _____

Course
Material

Course
Presentation

- A. Acceptable Quality Limit (AQL) _____
- B. Cost of Services _____ \$
(A * \$50,000)
- C. Standard _____
- D. # - Unsatisfactory _____
- E. % of Material/Presentation
Not Meeting Standard
(D / C) _____
- F. % of Material/Presentation
Meeting the Standard
Does it the meet the AQL?
If yes - STOP HERE
If no - Continue to G

- G. Value of Unsatisfactory Work \$ _____
(B * E)

TOTAL AMOUNT DEDUCTION = \$ _____

Project Officer

Date